



**CONSOLIDATED
CONSTRUCTION
PRODUCTS, INC.**



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430 Ladder Lane
Carrollton, Kentucky 41008
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Employment Opportunity

Position: Sales Assistant

Location: Cuyahoga Falls, Ohio

Overview:

- Oversee all aspects of sales and service to established list of accounts as well as identify and establish new market opportunities
- Contact customers and identify customers product needs
- Identify and contact potential new customers
- Interact daily with customers to take orders and effectively resolve problems
- Complete order entry with correct pricing and materials
- Work effectively with all departments to facilitate sales activity
- Expedite orders
- Source products through vendors
- All other tasks assigned

Qualifications:

- High comfort level with sales and customer service skill sets
- Detail oriented
- Initiative to take on new responsibilities and learn new things
- Past successful work experience in inside sales and customer service a plus
- Construction industry knowledge helpful but not required
- A good sense of humor
- Honest and Hard working

Please email your resume to:

sales@consolidatedconstructionproducts.com